

COLUMBIA MUSIC BOOSTERS, INC.

BY-LAWS

AMENDMENT I

ARTICLE VI – OFFICERS & DESIGNATED COMMITTEE CHAIRPERSONS

SECTION 2

The Officers of this Association shall be a president, a vice president, a secretary, a treasurer, and an assistant treasurer.

B. All offices will be two (2) year terms, with the president, secretary, and assistant treasurer being elected one year and the vice president and treasurer being elected the next year at the May meeting. If there is but one nominee for any office upon a motion from the floor, the election may be by voice.

ARTICLE VII – DUTIES OF OFFICERS

SECTION 4

The Treasurer shall:

- A. Receive all monies of this Association; keep an accurate record of receipts and expenditures and pay out funds as authorized by this Association. Checks and vouchers shall be signed by either the Treasurer, the Assistant Treasurer, or the President of this Association.
- I. The Treasurer shall prepare a balanced budget in August of each fiscal year to be voted on by the membership at the September business meeting. The budget shall be developed based on identified needs of the music directors and financial trends in collaboration with the board and the fiscal committee. The Treasurer shall ensure that all requests for monetary support for activities and trips receive advance discussion with the Executive Board prior to planning and obligating any funds from the Association.

The Assistant Treasurer shall:

Support all duties and responsibilities of the Treasurer, at the direction of the Treasurer and the Executive Board, as outlined in Section 4, A-I.